

**Seminole State College of  
Florida Summer Session  
成绩单申请说明**

# 成绩单申请说明

SSC Summer Session结课后，学生可根据自己的需要在SSC指定的成绩单申请网站Parchment申请成绩单。

1、打开parchment网址：<https://www.parchment.com/u/registration/33462/account>

输入登录/注册邮箱账号

Learner Account

Seminole State College  
100 Weldon Blvd, Sanford, FL, 32773-6199, US

Ordering your own credentials or academic records

OR

Ordering on behalf of someone else

A MESSAGE FROM SEMINOLE STATE COLLEGE

Welcome to Parchment. To ensure that our current and alumni students receive the highest level of service with transcript ordering and delivery, Seminole State College has partnered with Parchment for our transcript ordering services. Parchment provides efficient and secure transcript delivery of print/mail and electronic transcripts with up-to-date tracking through email notifications.

START HERE - ENTER YOUR EMAIL ADDRESS

\* Email

Continue

\* All items marked with a red asterisk are required

WELCOME BACK! SIGN IN TO YOUR PARCHMENT ACCOUNT

utsc.transfercredit@utoronto.ca

Forgot your password?

\* Password

Continue

\* All items marked with a red asterisk are required

- 如已注册账号，按照以下流程登录账号：


Step 1: 输入邮箱

Step 2: 输入密码

- 如未注册账号，请输入拟注册邮箱，并且跳转下一页指引，填写相应资料完成注册。

## 2. 新账户填写账号注册信息（如已注册，略过这一步）

ENTER YOUR PERSONAL INFORMATION

2636458204@qq.com 

* First Name <b>1</b>	Middle Name	* Last Name <b>2</b>
* Month Of Birth <b>3</b>	* Day Of Birth <b>3</b>	* Year Of Birth <b>3</b>
* Highest Level Of Education <b>4</b>		

ENTER YOUR CONTACT INFORMATION

\* Cell Phone **5**

United States of America

\* Address 1 **6**

Address 2

* City <b>7</b>	* State/Province <b>8</b>	* Postal Code <b>9</b>
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CHOOSE A PASSWORD

* Password <b>10</b>	* Retype Password <b>11</b>
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CREATE ACCOUNT & CONTINUE


- Step 1: 输入名字（与护照拼写一致）
- Step 2: 输入姓氏（与护照拼写一致）
- Step 3: 输入生日（月、日、年）
- Step 4: 输入最高学历
- Step 5: 输入手机号码
- Step 6: 输入当前居住地址
- Step 7: 输入所在城市
- Step 8: 输入所在省份
- Step 9: 输入所在地区邮编
- Step 10: 输入密码
- Step 11: 再次输入密码

### 3. 完成注册账号验证（如已注册，略过这一步）

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DASHBOARD ORDERS PROFILE

Nearly There.



We emailed a verification code to [redacted]@[redacted].com

Please enter the code below

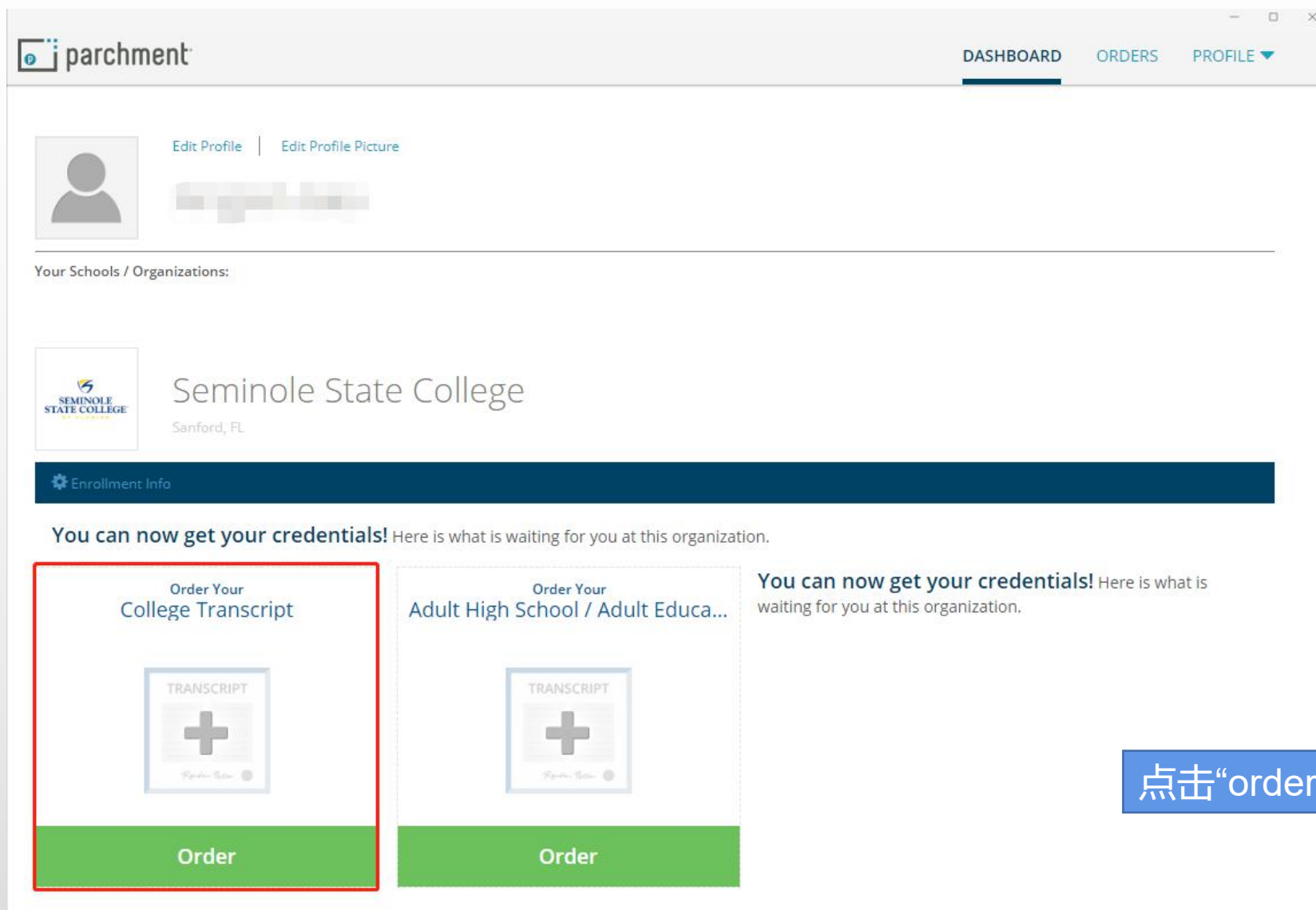
Confirmation Code  SUBMIT

Please check your spam folder if you don't see the email. Having trouble?

Step 1: 点击“Order“ College Transcript

Step 1

### 3、进入账号，选择成绩单类型




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DASHBOARD ORDERS PROFILE

Edit Profile | Edit Profile Picture

Your Schools / Organizations:

 Seminole State College  
Sanford, FL

Enrollment Info

You can now get your credentials! Here is what is waiting for you at this organization.

Order Your College Transcript

Order Your Adult High School / Adult Educa...

Order

Order

点击“order College Transcript”

## 4、选择收件方（学校\个人）

Helpful Ordering Notes:

- To request a GED transcript, please visit GED.com.

Students who received their high school diploma from Carolina State College and are providing a

Show More ▾

Tingbo Yuan

Select

1



Where would you like to send the credential?

Search

OR

I'm sending to myself or another individual

2 I am sending this order to myself

3 I am sending this order to another individual

- 1.直接搜索学校（如平台提供的默认接受地址信息不符，按照第3点）
- 2.send to myself（寄送给自己邮箱）
- 3.send to another individual（可自定义填写学校要求的其他指定接受邮箱地址）

## 5、选择成绩单类型（建议首选电子版），并输入收件人信息

Your order will be sent from Seminole State College to the individual and/or organization at the destination below. Select a delivery method for your order



**Electronic**  
Delivered By Email



**Print & Mailed**  
Printed On Paper & Mailed

### RECIPIENT INFORMATION

 [Redacted] [Redacted]


Continue

选择成绩单类型并填写成绩单收件信息，  
(若选择电子版如图所示) 填写接收人信息  
和成绩单接收邮箱或地址即可



## 6、确认寄送信息 (1)

<BACK Item Details CANCEL X




College Transcript

For: [REDACTED]

Date of Birth: [REDACTED]

Last 4 SSN: [REDACTED]

**FROM**

 Seminole State College  
Sanford, FL

**TO**

Transcript : [REDACTED]  
123456@qq.com

Delivery Method: **Electronic**

Credential Fee  
\$5.00

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Item Total  
\$5.00

\* Transcript Type

Official

Would you like to add an attachment file? (optional) ⓘ [Add An Attachment](#)

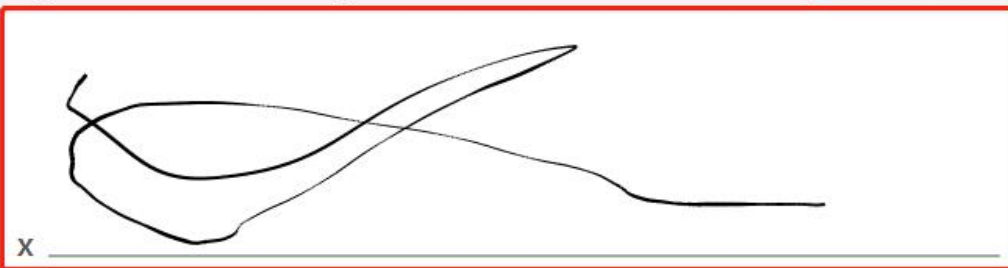
确认寄送信息及费用无误

## 7、确认寄送信息 (2)

\* Consent is required to order this credential. Please review the information below pertaining to the type of consent that is required to complete this order.

Sign here with mouse or finger

Clear Signature



Type full name as signed above

✓ San	Middle Name	✓ Zhang
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\*  I certify under penalty of law that I am the individual identified above and am authorized to take this action.

CONTINUE

\* All items marked with a red asterisk are required to submit this form.

Step1: 电子签名  
Step2: 输入姓名(名/姓)  
Step3: 勾选确认为本人填写  
Step4: 点击“continue”

## 8、确认订单及费用

<BACK CANCEL X

Order Summary

**i** Your order has not been placed yet. Please review and complete the order below  
Here's your order summary Collapse All

FOR		<b>1</b>	<b>\$5.00</b>	
ITEM	College Transcript		\$5.00	
FROM	Seminole State College			
TO	Transcript :			

[Add another item for](#)

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Total Credential Fees	\$5.00
<b>Order Total</b>	<b>\$5.00</b>

**CONTINUE**

Payment will be collected through Parchment's secure payment gateway upon order completion. Parchment adheres the highest level of PCI compliance and never stores your credit card information. You will redirect to a secure payment screen.

确定订单信息以及费用无误之后，点击“continue”

## 9、填写支付信息并完成支付







### PARCHMENT SECURE PAYMENT GATEWAY

Parchment adheres to the highest level of PCI compliance and never stores your credit card information.

#### Payment Information

Enter first and last name as it appears on credit card

* <input type="text"/>	<input type="text"/>
* Credit Card Number	
* Exp Month <input type="text"/>	* Exp Year <input type="text"/>
* CVV <input type="text"/>	

    **Order Total: \$5.00**  
\$5.00 will be charged to this card.

\* Phone

**Billing Address** [Use different billing address](#)

\* Country

\* Address 1

Address 2

* City <input type="text"/>	State/Province <input type="text"/>	* Postal Code <input type="text"/>
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填写好支付信息并完成支付。

\*parchment在完成每一阶段的处理后，会通过邮件通知申请人。申请人也可以随时登陆parchment账号查看成绩单处理进度。

## 10、成绩单寄送进度查询

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DASHBOARD **ORDERS** PROFILE ▾

Order History

Need to place a new order

Create new orders from the credential tiles on [your dashboard](#).

Create New Order

Track Orders

Document ID	Status	Recipient	Price	Track
TWT3W1RM	Download confirmed	[Redacted]	\$5.00	▼

Where's my transcript?

Download confirmed

Your transcript has been received and downloaded.

Seminole State College > Parchment > Recipient

Document Type: Transcript  
Delivery Type: Electronic

Recipient [Redacted]

返回首页，点击账户右上角“orders”，即可以随时查看成绩单寄送进度。